



## SPEAKER REQUEST

**PLEASE PROVIDE THE FOLLOWING INFORMATION SO NANCY CAN CHECK HER AVAILABILITY.  
IF ITEMS ARE UNKNOWN AT THIS TIME, COMPLETE WHAT YOU ARE ABLE TO.**

**Lectures and Group Tours are approximately 1 hour long which includes a 15 minute Q & A at the end.**

Request for:  a speaking engagement at a site you choose       a group tour at Natureworks for 12 or more

Group or Club Name \_\_\_\_\_

Date Options (list all) \_\_\_\_\_

Day of Week \_\_\_\_\_ Time the Lecture will begin \_\_\_\_\_ A.M. / P.M.

Location of the Lecture \_\_\_\_\_

Topic(s) you'd like to see if Nancy can speak about. If your group is interested in a topic that's not on our suggested topics list, list it anyway and we'll let you know if it's okay.

\_\_\_\_\_  
\_\_\_\_\_

Club Contact Persons Name \_\_\_\_\_ Title \_\_\_\_\_

Phone Numbers \_\_\_\_\_

Mailing Address to send confirmation \_\_\_\_\_

City / State / Zip \_\_\_\_\_

Email Address \_\_\_\_\_

How Many people do you expect to attend \_\_\_\_\_ Are they Beginners or more Experienced \_\_\_\_\_

**After you have completed this form please send it to Natureworks:**

**Natureworks**

**Attn: Lectures and Tours**

**518 Forest Rd**

**Northford, CT 06472**

**or email to: nature@iconn.net**

**or fax to: 203-484-7621**

**When we receive your form,** we will check with Nancy to see if she is able to go to your town and if she is free on any of the dates you've listed. As soon as we have those answers, we will contact you to let you know her availability and her FEE for a lecture at your site. For those requesting a group tour at Natureworks, they are given to groups of 12 or more and are free of charge, but need to be scheduled as well.

**After we've been in contact with you and the details are solidified,** we will mail/email you a confirmation for your review, to be returned to Natureworks.

If you have any questions, please feel free to call Natureworks at 203-484-2748.

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FOR NATUREWORKS TO COMPLETE:                      Today's Date \_\_\_\_\_

Other Comments: \_\_\_\_\_

\_\_\_\_\_

FOR NANCY TO COMPLETE:

YES: I've circled the topic(s) and best date(s) above.      FEE: \$ \_\_\_\_\_

NO: Too Far, out of area -- Unavailable on those dates --- Other \_\_\_\_\_

NOTE: \_\_\_\_\_